

Sponsor a Child

Elf Academy Checklist · 2026



Welcome to **Elf Academy**, where everyday heroes become Santa's best helpers! Since 2011, **The Toy Chest Children's Charity** has trained an incredible team of community elves — people just like you — to help bring Christmas magic to children across Kentucky. What began with one small act of kindness has grown into a statewide tradition that fills homes with joy and laughter on Christmas morning!

This season, help us spread joy to every girl and boy.

Shop

Tag

Deliver

Spread Joy.

Every gift you choose helps a child wake up to the wonder of Christmas morning.

YOUR 5-STEP MISSION

01



STEP 1
Receive Your Wish List

Your mission begins here! You'll receive a child's wish list with clothing sizes, favorite colors, and toy ideas — your guide to making their Christmas morning magical.

02



STEP 2
Shop Like an Elf-in-Training

Spend **\$100–\$125 per child** and choose 2 new outfits and 2–3 new toys. Please select new items only, in original packaging. (No toy guns, no video games, no gift cards — Santa's rules!)

03



STEP 3
Tag Your Gifts

Attach the child's ID number securely to each item or bag. Leave gifts unwrapped — our volunteer elves in the Elf Workshop will take it from here!

04



STEP 4
Deliver Your Magic

Drop your gifts off at your assigned Workshop Headquarters by the deadline. Shopping online? Gifts may ship directly to The Toy Chest — check with your Chief Elf for the address.

05



STEP 5
Earn Your Elf Star!

When you deliver your gifts, you officially graduate from Elf Academy! You've helped a child feel the joy and wonder of Christmas — and that's what this mission is all about.



Elf Workshop Contact & Drop-Off Info

Elf Workshop

Chief Elf

Phone

Email

Drop-Off Location

Drop-Off Deadline